



GRADUATE APPOINTEE INSURANCE PROGRAM

Dear GAIP member,

The Graduate Appointee Insurance Program (GAIP) is the UW's medical insurance program for eligible academic student employees, is administered through the LifeWise Assurance Company, and is available to UW graduate students employed in one of the following [GAIP-eligible appointments](#):

- RA/TA/SA
- Pre-doctoral instructor
- A benefits-eligible fellowship or traineeship earning at least \$800 per month
- Paid-Direct Fellowship paying at least \$800 per month

Your position must be entered by your Department and be fully approved in Workday on or before October 3, 2023. **Eligible appointees are then automatically enrolled in individual coverage and will be sent a welcome letter and/or email from LifeWise by the second week of October, which includes important instructions for enrolling dependents.** [Contact LifeWise](#) if you have an urgent need for coverage on or after October 1, but haven't yet received your enrollment confirmation.

[Log into Workday](#) to ensure your UW email and home addresses are current so you will receive notices without delay. Not sure if you are eligible? Contact your department's payroll coordinator for confirmation of your eligibility status.

Autumn quarter coverage dates and deadlines

October 1: GAIP coverage begins for those who are eligible. For students who are losing eligibility for UW-paid GAIP coverage starting Autumn quarter, LifeWise will send a [Continuation of Coverage](#) notice to your home address, as listed in Workday, in mid-October.

October 31: Deadline to enroll dependent(s) on the LifeWise website. Enroll dependents after you've received your welcome letter from LifeWise, which includes instructions on how to use the [Dependent Enrollment tool](#). Note: dependents must be re-enrolled at the start of each plan year.

November 9, November 22, and December 11: Payroll deductions for dependent coverage will happen on these dates. Find information about GAIP premiums on the [GAIP website](#).

December 31: Autumn quarter GAIP coverage ends.

About LifeWise

LifeWise provides claims, eligibility, customer service and dependent enrollment customer service support. Visit the [LifeWise member portal](#) to view claims data and access benefit information, verify appointee and dependent eligibility, download temporary ID cards, utilize health tools for traveling abroad, access customer service representatives trained in GAIP benefits and eligibility requirements, and look up network providers, including contracted providers outside of Washington.

Other helpful links:

- [Graduate Appointee Insurance Program](#): general information about your health insurance benefit.
- [Archived GAIP Notices](#): includes this quarter's messages sent to all eligible academic student employees.

Thank you,
UW Benefits

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